

## BOOKING FORM

Littlecourt Cottages, Seafield Rd, Sidmouth, Devon ,EX108HF  
Tel : 01395 515279

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ Post Code \_\_\_\_\_

Tel No: \_\_\_\_\_ Mobile No: \_\_\_\_\_

E-mail: \_\_\_\_\_

Full Names of all Members of Party      Adults      Children (Please indicate ages of children)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Total number in Party \_\_\_\_\_

Cottage \_\_\_\_\_ Required for \_\_\_\_\_ weeks from week commencing \_\_\_\_\_

Cot required [  ] High chair required [  ] Link Beds [  ] Courthay, Cherry Tree, Coach House

Payment detail. Confirmation of booking and invoice advising you of the final payment will be sent to you in due course.

Total cost of the accommodation      £ \_\_\_\_\_

Deposit required (One third of total cost)      £ \_\_\_\_\_

Cancellation insurance      £ \_\_\_\_\_

(See form enclosed for cost of insurance)

Total advance payment enclosed      £ \_\_\_\_\_

Visa/Access Account Number \_\_\_\_\_ Expiry date \_\_\_\_\_

I agree to abide by the Terms and Conditions printed opposite

Signed \_\_\_\_\_ Date \_\_\_\_\_

**\*All cheques should be made payable to LITTLECOURT COTTAGES LTD\***

## **TERMS, INSURANCE & BOOKING CONDITIONS**

1. Dates reserved by telephone must please be followed immediately by a completed booking form and advance payment to secure the booking. Failure to do this may result in the dates being re let. No booking shall be deemed to have been made until a booking form and remittance is received and confirmed.
2. The property is occupied only for a HOLIDAY and in no circumstances can the period be extended, nor the total number of persons exceed the number stated in the Brochure.
3. Once the booking has been confirmed, the Hirer is liable in law to pay for the accommodation for the whole period reserved. In the event of a cancellation becoming necessary as a result of illness or accident to any member of the party listed on the booking form, then the simple obligatory indemnity ( see below) will relieve the Hirer of this liability
4. The final balance due is payable four weeks in advance before arrival. Non-payment of this balance by the due date may be taken as cancellation and we may endeavour to re-let the property. In the event of this, or cancellation for any cause not covered by the Cancellation Insurance, we will be entitled to retain the advance payment. This should not be seen as relieving the Hirer of his legal responsibility to pay the full amount should the property remain unlet. If the endeavours to re-let the property are successful, we may refund to the Hirer some or all of the monies paid, less the booking fee and the cancellation insurance premium.
5. We will not be responsible, other than that resulting from negligence, for any injury, damage or loss of whatsoever nature suffered by the Hirer or any members of the Hirer's party or any other person lawfully upon the property during the holiday occupancy.
6. To enable us to have time to thoroughly check for the next occupants, the property should please be vacated by 9.30am on the day of departure. On arrival it may be occupied after 2.30 pm. Notification of late arrival or early departure, particularly if of a full days' duration or more, will be appreciated.
7. Between bookings cleaning is carried out. Visitors however are required to leave the property clean and tidy and in a similar condition to that found on arrival.
8. Breakage's and damages should either be replaced by the Hirer with similar or advise us of the damage to enable this to be done at replacement cost to the Hirer, and your kind attention to this would be appreciated.
9. The person making the booking will remain responsible for all members of the party and should ensure that they are aware of booking conditions. If these are not met, we could refuse right of entry to the property and no monies will be refunded.
10. 'Party' bookings, bookings from persons under the age of 18 years are normally not accepted but special considerations will always be given upon receipt of full details.
11. The right is also reserved to pass on and charge as an extra any exceptional charge which may be levied upon the Owner, including such changes in VAT as may be made by the government, or any extra cost which may be charged to the Owner for any service provided, (including payment for all fuel where levied as extra during the hire period).
12. The right of Entry to the property at all reasonable times is reserved by the Owner with or without workmen for the purpose of inspection or to carry out any repair deemed necessary to the property/or equipment, including gardening.

### **CANCELLATION INSURANCE AND CLAIMS PROCEDURE**

Please refer to Rothwell & Towler brochure .

**If you would like us to link 2 x3ft beds  
to make a 6ft double in either  
COURTHAYE  
COACH HOUSE  
CHERRY TREE  
Please tick box opposite.**